

Office of the County Administrator
Historic Courthouse
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Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



October 30, 2025

TO: Members of Health & Human Services Committee

FROM: Ryan Piche, County Administrator

SUBJECT: Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on ***Wednesday, November 5, 2025 at 6:00 p.m.*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Department of Social Services Security Renovations Update – BCA

Veterans Update – Dave Pavey, Veterans Services Director

Resolutions:

1. Appointing and Reappointing Members to the Office for the Aging Advisory Council
2. Amending the 2025 County Budget to Allocate Additional State Aid for Community Services Programs
3. Appointing/Reappointing Members to the Community Services Board
4. Authorizing an Agreement with River Hospital for Participation with Low Income Drug Discount Benefits Through Section 340B of the Public Health Services Act
5. Authorizing Agreements for Use of Facilities for Professional Services to the Medical Examiner's Office
6. Authorizing Agreements for Provision of Autopsy Services for the Medical Examiner's Office
7. Authorizing an Agreement with NMS Labs for Toxicology Testing Services

8. Authorizing an Agreement with Carthage Area Hospital for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center
9. Authorizing an Agreement with the Center for Disease Detection for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center
10. Authorizing an Agreement with Duflo Spray - Chemical, Inc. Relative to Aerial Spraying to Mitigate Eastern Equine Encephalitis
11. Accepting Funding and Authorizing an Agreement in Connection With Public Health Emergency Preparedness Program
12. Authorizing an Agreement with Samaritan Medical Center for the Provision of X-Ray Services In Connection with the Medical Examiner Program
13. Authorizing an Agreement with BCA Architects & Engineers for Professional Design Services for Office Renovations and Security Upgrades to the Human Services Building and Amending the 2025 County Budget and Capital Plan in Relation Thereto
14. Reappointing/Appointing Members to the Emergency Medical Services (EMS) Advisory Board
15. Reappointing/Appointing Members to Jefferson County Public Health Service Health Services Advisory Board
16. Reappointing Members to Jefferson County Public Health Service Professional Advisory Committee
17. Reappointing Members to Community Action Planning Council

Informational Items:

1. Monthly Department Reports:
 - Office for the Aging
 - Community Services
 - Public Health
 - Social Services
 - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RP:jdj

c:	Office for the Aging	Veterans Service Agency
	Community Services	County Attorney
	Public Health/EMS/Medical Examiner	County Treasurer
	Social Services	

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Appointing and Reappointing Members to the Office for the Aging Advisory Council

By Legislator: _____

Resolved, That, pursuant to Title III of the Older Americans Act, as amended, the below listed individuals are hereby appointed/reappointed as members of the Advisory Council of the Jefferson County Office for the Aging to expire as follows:

Member	Term Expires
New Appointments	
Carrie Bernhard	12/31/2028
Reappointments	
Robert Cantwell	12/31/2026
Sheila Barney-Pullus	12/31/2028

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2025 County Budget to Allocate Additional State Aid
for Community Services Programs

By Legislator: _____

Whereas, The New York State Office of Mental Health has approved an additional State Aid allocation for a cost of living adjustment effective April 1, 2025, which includes a minimum wage increase and targeted inflationary increase, and

Whereas, The 2025 County Budget needs to be amended to reflect the current funding levels and additional funds.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

Decrease:

Expenditure

01432000 04710	Contract Mental Health Program	\$ 69,170
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Increase:

Revenue

01431000 93489	State Aid - OMH - Children's Home	\$ 14,431
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01431000 93490	State Aid - Mental Health	61,195
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Expenditure:

01431000 04732	Children's Home - Jeff. Co.	\$ 14,431
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01432000 04702	Thrive – formerly Credo	685
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01432000 04707	CMHC Outpatient	857
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01432000 04708	NRCIL FSS RIV	8,091
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01432000 04711	Carthage Area Hospital	1,164
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01432000 04718	JRC Employment	6,865
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01432000 04721	Mental Health Assn	18,800
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01432000 04728	Samaritan Medical Center	1,788
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01432000 04732	Children's Home - Jeff Co	88,257
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01432000 04735	Veterans Peer Support	3,858
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Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Appointing/Reappointing Members to the Community Services Board

By Legislator: _____

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individuals are hereby appointed/reappointed as members of the Jefferson County Community Services Board and/or to the designated sub-committee thereof for terms to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Community Services Board and Sub Committee		
Michelle McElroy	Alcohol & Substance Abuse	12/31/2027
Stephen Kowalick	Alcohol & Substance Abuse	12/31/2027
Molly Smith	PW/DD	12/31/2027
Gabriella Haycock*	PW/DD	12/31/2029
Heather Lupia*	Mental Health	12/31/2029
Jennifer Cross-Hodge*	Mental Health	12/31/2029
Community Services Board Only		
Sarah Delaney-Rowland		12/31/2027
Tina Bartlett-Bearup		12/31/2026
Sub Committee Only		
William R. Fipss (Randy)	Mental Health	12/31/2027
Andrea Carr*	Mental Health	12/31/2029
John Green*	Alcohol & Substance Abuse	12/31/2029
Madaline Toliver*	PW/DD	12/31/2029

* new appointment

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with River Hospital for Participation with Low Income Drug Discount Benefits Through Section 340B of the Public Health Services Act

By Legislator: _____

Whereas, The United States Congress has authorized a discounted prescription drug benefit under the Public Health Services Act, Section 340B, for low income individuals who are not in receipt of Medicare or State Medicaid, and

Whereas, Public and private health care agencies may enroll in said program, however private health care providers must enter into an agreement with a government unit as a condition of eligibility for participation in the program, and

Whereas, Such Agreement requires no commitment on the part of the County other than to verify that the health care agency serves the target patient population, and

Whereas, By Resolution No. 219 of 2025, the Board of Legislators authorized an agreement with Samaritan Medical Center for the purpose of establishing its eligibility for participating in the 340B program, and

Whereas, River Hospital has requested an agreement for the period of October 1, 2025 through September 30, 2027.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute an agreement with River Hospital for a period of October 1, 2025 through September 30, 2027 for the purposes set forth above, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreements for Use of Facilities for Professional Services to the Medical Examiner's Office

By Legislator: _____

Whereas, It is desirable to have Pathologists/Forensic Pathologists available for backup to support the operation of the Jefferson County Medical Examiner (M.E.) Program while the medical examiner position is vacant, and during those times when the Jefferson County M.E. is out of the area on vacation, on medical leave or other unexpected absences, and in instances involving complicated deaths, and

Whereas, Pathologists/Forensic Pathologists perform autopsies and testing at facilities where they have current privileges, and

Whereas, By Resolution Nos. 241 of 2020 and 282 of 2023, The Board of Legislators authorized agreements with such facilities.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with facilities where Pathologists/Forensic Pathologists perform the professional autopsy and testing services for the period of January 1, 2026 through December 31, 2027 as listed below:

<u>Facility</u>	<u>Charge</u>
Albany Medical Services, Albany NY	Per Fee Schedule
Guthrie Lourdes Hospital, Binghamton NY	\$530

and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreements on behalf of Jefferson County subject to approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements for Provision of Autopsy Services for the Medical Examiner's Office

By Legislator: _____

Whereas, It is desirable to have Pathologists/Forensic Pathologists available for back up to support the operation of the Jefferson County Medical Examiner (M.E.) Program while the medical examiner position is vacant, and during those times when the Jefferson County M.E. is out of the area on vacation, on medical leave or other unexpected absences, and in instances involving complicated deaths, and

Whereas, By Resolution Nos. 240 of 2020, 60 of 2023, and 280 of 2023, The Board of Legislators authorized agreements for such services.

Now, Therefore, Be It Resolved, That Jefferson County enters into agreements with the following providers for a term of January 1, 2026, through December 31, 2027, for services and rates listed below:

<u>Service Provider</u>	<u>Services</u>	<u>Rate</u>	
Riverside Forensic Pathology, PLLC	Record Review	\$ 250	
	External Examination	\$ 600	
	Full Autopsy	\$1,650	
Forensic Medical Services	Full Autopsy	\$1,800	
Paul D. Gosink, M.D.		<u>2026 Rate</u>	<u>2027 Rate</u>
	Record Review	\$ 250	\$ 275
	External Examination	\$1,200	\$1,320
	Full Autopsy	\$2,000	\$2,200

and be it further,

Resolved, That the Chairman of the Board is hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to the approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with NMS Labs for Toxicology Testing Services

By Legislator: _____

Whereas, The Jefferson County Public Health Service have established contracts for the provision of forensic toxicology laboratory testing services for toxicology blood, urine and organ analyses to the Jefferson County Medical Examiner Program, and

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with the NMS Labs (National Medical Services) to provide the following toxicology services for the period of January 1, 2026 through December 31, 2026:

- Toxicology Blood - \$308 per test and
- Toxicology Urine, Tissue, Vitreous, Bile Fluid or Gastric Contents per Fee Schedule in effect as of date of Agreement

and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute such agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with Carthage Area Hospital for Laboratory Services in Connection with
the Public Health Service Diagnostic and Treatment Center

By Legislator: _____

Whereas, Certain laboratory tests are required in the operation of the Jefferson County Public Health
Service Clinics, and

Whereas, By Resolution No. 283 of 2023, the Board of Legislators authorized an agreement with
Carthage Area Hospital for the provision of laboratory services to expire on December 31, 2025.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Carthage Area
Hospital, which calls for provision of the following laboratory testing services to the Jefferson County
Public Health Service at the rates listed below for the period January 1, 2026 through December 31,
2027.

Test	Charge
Gonorrhea Culture	\$30.00 per test
Liver Profile	\$60.00 per test
Hepatitis B Antibody	\$30.00 per test
Sputum Culture – First Morning or Induced	\$30.00 per test
Chlamydia/GC/Trichomoniasis	\$60.00 per test
Culture AFT (mycobacterium)	\$89.22 per test
X-Rays	Per fee schedule
Blood Level Testing – Pediatric/Adult	\$6.00 per test

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said
agreement on behalf of Jefferson County with the approval of the County Attorney as to form and
content.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby
certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said
County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting
of said Board on the _____ day of _____, 20____ and that the same is a true and correct
copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of
_____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with the Center for Disease Detection for Laboratory Services in
Connection with the Public Health Service Diagnostic and Treatment Center

By Legislator: _____

Whereas, Certain laboratory tests are required in the operation of the Jefferson County Public
Health Service Clinics, and

Whereas, By Resolution No. 255 of 2022, the Board of Legislators authorized an agreement with
Center for Disease Detection for the provision of laboratory services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the Center
for Disease Detection to provide the following laboratory testing services to the Jefferson County
Public Health Service at the rates listed below for the period January 1, 2026 through December
31, 2029.

TEST	CHARGE
Amplified CT/GC – Urine	\$ 13.75 per combination
Amplified CT/GC – Vaginal	\$ 13.75 per combination
Amplified CT/GC – Rectal	\$ 18.00 per combination
Amplified CT/GC – Throat	\$ 18.00 per combination
Syphilis Cascade	\$ 6.50 per cascade
HCV RNA Quantitative, PCR	\$137.50 per test
Quantiferon TB Gold	\$104.50 per test
Trichomonas Vaginalis – Urine	\$ 45.00 per test
Trichomonas Vaginalis – Vaginal	\$ 45.00 per test
Monkeypox (Orthopoxvirus) DNA, PCR	\$ 77.00 per test
Culture, Herpes w/o Reflex Typing	\$ 22.00 per test
Culture, Herpes w/Reflex Typing	\$ 31.90 per test
HSV 1 / 2 DNA, Qualitative, PCR	\$ 31.90 per test
HSV IgG, Type 1	\$ 16.00 per test
HSV IgG, Type 2	\$ 15.00 per test
RPR Positive w/Reflex to TP-PA	\$ 10.00 per combination
TP-PA ONLY	\$ 7.50 per test

and, be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute such
agreement on behalf of Jefferson County with the approval of the County Attorney as to form
and content.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with Duflo Spray - Chemical, Inc.
Relative to Aerial Spraying to Mitigate Eastern Equine Encephalitis

By Legislator: _____

Whereas, By Resolution No. 284 of 2023, the Board of Legislators authorized aerial mosquito spraying to mitigate EEE risk as planned in conjunction with regional and state experts including the New York State Departments of Health and Environmental Conservation, and

Whereas, Duflo Spray - Chemical, Inc. has proposed to continue to provide aerial spraying at the following rates:

YEAR	CHARGE
2026	\$4.15 per acre
2027	\$4.25 per acre

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Duflo Spray – Chemical, Inc. for the purpose stated above for the period for January 1, 2026 through December 31, 2027, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County with the approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Accepting Funding and Authorizing an Agreement in Connection With
Public Health Emergency Preparedness Program

By Legislator: _____

Whereas, The Jefferson County Public Health Service (JCPHS) has been allocated, \$90,122 for a one (1) year term renewal from the Centers for Disease Control (CDC) and Health Research, Inc. (HRI) of the New York State Department of Health (NYSDOH) for the period of July 1, 2025 through June 30, 2026, to improve its preparedness to address public health emergencies, and

Whereas, Grant funds will be used to improve capacities to respond to public health threats pursuant to guidelines developed by the CDC and NYSDOH, and

Whereas, The Public Health Emergency Preparedness Plan and other improvements will require use of existing personal services authorized in the 2025 Budget, purchase and payment of certain operating expenses, all to be 100% funded by the grant.

Now, Therefore, Be It Resolved, that Jefferson County hereby accepts such funding covering the period of July 1, 2025 through June 30, 2026, contingent on continued state and federal funding, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign any and all documents necessary to accept such funding and to execute a renewal agreement with HRI/NYSDOH, with the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with Samaritan Medical Center for the Provision of
X-Ray Services In Connection with the Medical Examiner Program

By Legislator: _____

Whereas, It is necessary for the Medical Examiner Program to have x-ray services available in connection with the medico-legal investigation of deaths.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Samaritan Medical Center for the provision of x-ray reading services to the Medical Examiner Program during the period January 1, 2026 through December 31, 2028, at the New York State Medicaid rates in effect at the time the services are rendered, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with BCA Architects & Engineers for Professional Design Services for Office Renovations and Security Upgrades to the Human Services Building and Amending the 2025 County Budget and Capital Plan in Relation Thereto

By Legislator: _____

Whereas, The Jefferson County Department of Social Services is in need of office renovations to support security upgrades at its facility located at 250 Arsenal Street, Watertown, New York, and

Whereas, Resolution No. 119 of 2025 authorized an agreement with BCA Architects & Engineers to provide professional services related to the Program Phase of the project, which included architectural, HVAC, electrical, plumbing services, hazardous materials survey and report, 3D building scan and existing conditions building model, and project cost estimates, and

Whereas, The Program and simple design phase has now concluded with the development of a satisfactory renovation plan, and

Whereas, The Tentative Capital Plan for 2026 includes plans for a bond to fund various projects for the Human Services Building, including construction for the renovations and security upgrades, and

Whereas, The County has received a proposal from BCA Architects & Engineers for phase II design development, construction documents, bidding/procurement, and construction administration, and

Whereas, The fee for said professional design services is specified as 8% of the estimated construction cost, for a total not to exceed \$252,800.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement with BCA Architects & Engineers for the aforementioned professional services, at a cost not to exceed \$252,800, subject to approval of the County Attorney as to form and content, be it further

Resolved, That the 2025 County Budget and Capital Plan is hereby amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$252,800
Expenditure		
20162000 02004	Human Services Building	\$252,800

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Reappointing/Appointing Members to the Emergency Medical Services (EMS) Advisory Board

By Legislator: _____

Resolved, That the following individuals be and are hereby reappointed/appointed as members of the Emergency Medical Services (EMS) Advisory Board for terms to expire as indicated below:

Members	Term to Expire
Re-Appointments:	
Jeremy Tripp	12/31/2027
Lance Ronas	12/31/2027
Ruben Pruitt	12/31/2027
Robert Vancoughnet	12/31/2027
Robert W. Cantwell, III	12/31/2026
Thomas Zecher	12/31/2027
New Appointments:	
Kollin Hardy	12/31/2027
Brian Newel	12/31/2027
Sophia Devito	12/31/2027
Niklas Brazie	12/31/2027
Amanda Henry	12/31/2027
Deborah Singleton	12/31/2027

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Reappointing/Appointing Members to Jefferson County Public Health Service
Health Services Advisory Board

By Legislator: _____

Resolved, That the following individuals be and are hereby reappointed/appointed as members of
the Jefferson County Health Services Advisory Board for a term to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
Re-Appointments:	
Denise K. Young	12/31/2028
Donna Grant	12/31/2028
Marylene Duah	12/31/2028
Richard A. Duvall	12/31/2028
New Appointment:	
Jean A. Bilow	12/31/2028

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said
County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting
of said Board on the _____ day of _____, 20____ and that the same is a true and correct
copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of
_____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Reappointing/Appointing Members to Jefferson County Public Health Service
Professional Advisory Committee

By Legislator: _____

Resolved, That the following individuals are hereby reappointed/appointed as members of the Professional Advisory Committee for terms to expire as indicated below:

<u>Member</u>	<u>Term to Expire</u>
Reappointments:	
Margaret L. Bootie	12/31/2028
Mary Downey	12/31/2028
Stephen T. Grybowski	12/31/2028
Tina M. Bartlett-Bearup	12/31/2026
New Appointments:	
Heather Villareal	12/31/2028
Kathleen R. Zeltmann	12/31/2028
Lynne Young	12/31/2028

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Reappointing Members to Community Action Planning Council

By Legislator: _____

Resolved, That, pursuant to the by-laws of the Community Action Planning Council of Jefferson County, the following individuals are hereby reappointed to the Board of Directors of said Council for terms to expire December 31, 2026.

Anthony J. Doldo
Michael A. Montigelli
Tina M. Bartlett-Bearup

Seconded by Legislator: _____

State of New York)
) ss:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

Office for the Aging 2025

Units of Service and Client Statistics	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
Meals Home Delivered & Congregate (4716)													
Clients (at 25th of the month)	421	412	415	414	414	402	405	408	420				3,711
Home Delivered Meals (MLTC & congregate)	9,267	9,252	9,634	10,064	10,022	9,574	10,592	10,315	10,505				89,225
Congregate Meals (approx 75 clients at 7 sites)	581	524	579	542	509	501	508	436	407				4,587
Picnic Meals (C1 Congregate)	0	0	0	0	0	0	475	0	0				475
Shelf Stable Distributed	0	0	0	2,400	0	0	0	0	0				2,400
Emergency Frozen / Adjustment	0	0	0	0	0	0	0	0	0				0
Total Delivered Meals	9,848	9,776	10,213	13,006	10,531	10,075	11,575	10,751	10,912				96,687
Transportation (4710)													
Total Transportation Rides	1,151	1,020	1,099	1,156	1,138	1,146	1,171	1,134	1,159				10,174
Caregiving- Housekeeping & Personal Care (4422)													
Total Caregiving Clients	32	40	48	39	41	41	50	49	49				
Total Caregiving Hours	401.00	569.50	501.75	476.25	504.75	528.50	688.75	724.50	823.50				5,219
Respite for Caregivers (4605)													
Total Respite Clients	14	14	20	33	31	36	26	26	30				
Total Respite Hours	375.75	534.50	520.50	858.00	698.55	705.50	382.75	592.25	577.25				5,245
Respite Haven (Not Alzheimer's) (4605)													
Total Respite Clients	1	1	1	2	4	9	7	5	4				34
Total Respite Hours	40.00	32.00	32.00	43.00	74.00	192.25	294.50	46.75	73.25				828
PERS Lifenet Units (4715)													
# of Clients with PERS Units	85	93	95	96	101	102	102	103	106				883
Legal Services (4411)0													
# of Clients Served	4	5	5	4	1	7	9	12	16				
Hours of Service	12.2	41.40	34.20	36.50	7.00	13.90	18.70	38.70	39.20				242
Disease Prevention & Health Promotion (4416/4414)													
Tai-Chi for Arthritis Clients	9	10	0	14	10	0	0	0	0				43
Nascentia MLTC (Reimbursement for MLTC meals) (91972)													
# of clients	18	18	19	19	22	21	22	23	21				
# of meals	393	331	364	420	493	464	526	457	399				3,847
NY Connects Information & Referrals													
Information & Assistance for the month	116	91	119	108	106	149	139	142	154				1,124
Service Tickets for the month (quick call or referral)	975	868	922	955	928	1,062	1,208	950	1,272				9,140
Health Insurance Information & Counseling													
# of Clients Served	88	59	45	47	45	36	42	36	94				492
Counseling Sessions	88	67	67	65	60	14	70	44	103				578
Case Management Clients													
Pers Units only - no cm required	70	77	77	79	86	87	90	92	95				753
Alz Respite Sessions - no cm required	53	58	59	71	91	106	95	98	96				727
CM clients requiring bimonthly call/annual asmt	83	98	101	108	110	167	129	135	202				1,133
CM clients requiring semiannual asmt	83	98	101	108	110	167	129	135	202				1,133
CM Home Delivered meals requiring semiannual asmt	421	412	415	414	414	402	405	408	420				3,711
Total Case Managed Clients	710	743	753	780	811	929	848	868	1015				7,457
													0
Home Care & PERS Waiting List Clients	46	63	28	33	28	33	44	51	75				401

2025 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

10/17/2025

<u>PROGRAM</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS Y-T-D</u>	<u>TOTAL BUDGET</u>	<u>BALANCE AVAILABLE</u>	<u>% USED</u>
EARLY INTERV.																
EXPENSES	\$0	\$8,559	\$13,827	\$44,874	\$24,108	\$41,191	\$29,249	\$23,711	\$20,799				\$206,317	\$466,221	\$259,904	44.25%
REVENUES	\$57	\$0	\$283	\$240	\$297	\$1,909	\$848	\$1,103	\$69,680				\$74,417	\$240,215	\$165,799	30.98%
PRESCHOOL																
EXPENSES	\$0	\$389,269	\$305,173	\$383,259	\$369,202	\$384,826	\$707,886	\$363,708	\$481,582				\$3,384,906	\$7,228,158	\$3,843,252	46.83%
REVENUES	\$177,328	\$42,009	\$52,969	\$87,419	\$1,215,628	\$92,419	\$100,396	\$57,526	\$743,016				\$2,568,709	\$4,475,754	\$1,907,045	57.39%
OPWDD																
EXPENSES(ADMIN)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$15,628	\$15,628	0.00%
REVENUES	\$1,758	\$0	\$1,758	\$0	\$0	\$0	\$1,758	\$0	\$152				\$5,426	\$7,814	\$2,388	69.44%
OASAS																
EXPENSES	\$944,700	\$0	\$0	\$991,700	\$0	\$0	\$1,115,163	\$0	\$0				\$3,051,563	\$3,872,791	\$821,228	78.79%
REVENUES	\$970,550	\$0	\$991,551	\$0	\$0	\$1,335,121	\$0	\$0	\$0				\$3,297,222	\$3,685,095	\$387,873	89.47%
OMH																
EXPENSES	\$0	\$160,110	\$180,836	\$406,310	\$378,182	\$364,120	\$334,561	\$310,254	\$451,369				\$2,585,742	\$4,477,594	\$1,891,852	57.75%
REVENUES	\$1,058,491	\$0	\$0	\$1,058,489	\$0	\$0	\$1,113,576	\$0	\$0				\$3,230,556	\$4,240,464	\$1,009,908	76.18%
TOTAL EXPENSES	\$944,700	\$557,939	\$499,836	\$1,826,143	\$771,491	\$790,137	\$2,188,858	\$897,873	\$953,751	\$0	\$0	\$0	\$9,228,527	\$18,080,392	\$8,851,865	57.46%
TOTAL REVENUES	\$2,208,183	\$42,009	\$1,046,561	\$1,146,148	\$1,215,925	\$1,429,449	\$1,216,579	\$58,629	\$812,847	\$0	\$0	\$0	\$9,176,330	\$12,649,342	\$3,473,012	72.54%

OPWDD= OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES

OASAS= OFFICE OF ADDICTION SERVICES AND SUPPORTS

OMH= OFFICE OF MENTAL HEALTH

**Jefferson County Public Health Service Monthly Statistical Performance
For the Nine Months Ended September 30, 2025**

CERTIFIED HOME HEALTH AGENCY

REFERRALS				MTD	YTD	2025	Amount of	Percent
	2022	2023	2024	Actual	Actual	Annualized	Change	Change
CHHA	1,126	1,188	1,454	110	1,211	1,615	161	11.05%
AVERAGE DAILY CENSUS				MTD	YTD	2025	Amount of	Percent
	2022	2023	2024	Actual	Actual	Annualized	Change	Change
CHHA	98	93	95	115	119	119	24	25.26%
VISITS				MTD	YTD	2025	Amount of	Percent
	2022	2023	2024	Actual	Actual	Annualized	Change	Change
CHHA	6,128	5,393	5,686	610	5,289	7,052	1,366	24.02%
Skilled Nursing	3,943	3,718	3,322	172	2,389	3,185	-137	-4.11%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	466	528	454	38	397	529	75	16.59%
Medical Social Worker	830	846	723	60	636	848	125	17.29%
Occupational Therapy	117	107	80	0	38	51	-29	-36.67%
Nutrition	745	963	873	41	742	989	116	13.33%
Home Health Aide	12,229	11,555	11,138	921	9,491	12,655	1,517	13.62%
Sub-TOTAL								
PREVENT	3	2	9	1	1	1	-8	-85.19%
Skilled Nursing								
TOTAL VISITS	6,131	5,395	5,695	610	5,289	7,053	1,358	23.85%
Skilled Nursing	3,943	3,718	3,322	172	2,389	3,185	-137	-4.11%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	466	528	454	38	397	529	75	16.59%
Medical Social Worker	830	846	723	60	636	848	125	17.29%
Occupational Therapy	117	107	80	0	38	51	-29	-36.67%
Nutrition	745	963	873	41	742	989	116	13.33%
Home Health Aide	12,232	11,557	11,147	921	9,491	12,656	1,509	30.28%
GRAND TOTAL								
PARAPROFESSIONAL HOURS				MTD	YTD	2025	Amount of	Percent
	2022	2023	2024	Actual	Actual	Annualized	Change	Change
CHHA	753	996	877	41	742	989	112	12.81%
Home Health Aide								

MOBILE INTEGRATED HEALTH - COMMUNITY PARAMEDICINE

INDICATORS				MTD	YTD	2025	Amount of	Percent
	2022	2023	2024	Actual	Actual	Annualized	Change	Change
Cases	8	74	72		58	77	5	45.95%
Average Daily Census (MIH Cases not on CHHA)	0.1	15	29	40	37	37	8	153.33%
Visits	48	1,013	1,274	123	1,276	1,701	427	33.39%

PREVENTIVE SERVICES

CASES				MTD	YTD	2025	Amount of	Percent
	2022	2023	2024	Actual	Actual	Annualized	Change	Change
PREVENT	20,919	7,058	7,354	384	5,716	7,621	267	3.64%
Communicable Disease	3,119	1,115	1,519	214	938	1,251	-268	-17.67%
Immunizations	159	140	142	17	112	149	7	5.16%
PPDs								
Childhood Lead Poison Prevention Program+ *								
Screens	2,624	2,999	2,805		1,967	2,623	-182	-6.50%
Tests with blood lead levels 5+	125	248	242		108	144	-98	-40.50%
Newborn Screening	27	24	27	5	19	25	-2	-6.17%
PREVENT TOTAL	26,973	11,584	12,089	620	8,860	11,813	-276	-2.28%

*CLPPP data will be reported in quarters (M, J, S, D).

MEDICAL EXAMINER

INDICATORS				MTD	YTD	2025	Amount of	Percent
	2022	2023	2024	Actual	Actual	Annualized	Change	Change
Cases	200	198	178	15	131	175	-3	-1.87%
Scene Investigations	29	15	16	0	7	9	-7	-41.67%
Autopsies	102	115	97	10	73	97	0	0.34%
Overdose Poisonings	25	29	22		9	12	-10	-45.45%
Pending Toxicology Confirmation	0	0	0	5				

SAJ:JCPHS MONTHLY STATISTICS GRID SEP25.exc:9:8:25. MS E:/

Jefferson County Department of Social Services

2025

BALANCE	1,527,332	723,045	4,000	5,382,475	1,731,636	4,151,080	600,000	814,248	47,778	19,633
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	5,536,447	1,750,000	4,000	20,563,036	3,800,000	12,500,000	600,000	4,500,000	85,000	75,000
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	461,371	145,833	333	1,713,586	316,667	1,041,667	50,000	375,000	7,083	6,250
JAN	157,841	4,781	0	1,501,200	123,057	952	0	235,597	579	2,030
FEB	437,137	23,494	0	1,501,200	142,509	848,674	0	379,700	171	2,673
MAR	424,910	143,929	0	1,501,200	227,917	954,023	0	423,339	378	11,167
APR	350,583	133,743	0	1,977,215	258,924	1,190,650	0	504,789	45,581	16,080
MAY	625,234	147,008	0	1,581,772	300,711	1,251,639	0	596,677	321	2,896
JUN	399,766	136,900	0	1,581,772	222,807	1,109,011	0	469,585	156	4,011
JUL	592,684	151,818	0	1,977,215	260,192	903,833	0	357,406	(9,573)	8,401
AUG	511,542	170,557	0	1,581,772	257,129	944,509	0	360,889	(311)	6,842
SEP	509,418	114,725	0	1,977,215	275,118	1,145,629	0	357,770	(80)	1,267
OCT										
NOV										
DEC										
TOTAL	4,009,115	1,026,955	0	15,180,561	2,068,364	8,348,920	0	3,685,752	37,222	55,367

PROJ EXP: Forecast for Remainder of YEAR	5,393,228	1,464,454	999	20,321,319	3,018,365	11,473,921	150,000	4,810,752	58,471	74,117
PROJECTED BALANCE	143,219	285,546	3,001	241,717	781,635	1,026,079	450,000	(310,752)	26,529	883

VETERANS SERVICE AGENCY

OCTOBER 2025

(09/23/2025- 10/29/2025)

MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
Dec 2024 & Jan 2025	153	512	665	1425	65	17
February	78	398	476	1079	52	17
March	70	317	387	906	43	10
Sub Total	301	1227	1528	3410	160	44
April	82	397	479	1100	52	7
May	70	296	366	860	43	12
June	105	403	508	1165	56	19
Sub Total	257	1096	1353	3125	151	38
July	114	265	379	841	54	13
August	95	407	502	1124	56	13
September	-	-	-	-	-	-
Sub Total	209	607	881	1965	110	26
October	84	78	173	411	22	12
November						
December						
Sub Total						
GRAND TOTAL						

*Contact: Personal visit, phone call, or mail received or sent to/from VSA

*Service: Amount of assistance provided for each contact

COMMENTS: We are getting things organized and starting to use better accounting procedures for "Services Rendered." Adjusting numbers to actual services provided to a client.

For 2025 YTD we have helped Veterans and their families with claims that brought over \$1.2MIL of new money into Jefferson and Lewis Counties.